



"People
helping people
help
themselves"

Mitchell E. Daniels, Jr., Governor
State of Indiana

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E. Mitchell Roob Jr., Secretary

November 26, 2008

To: Indiana ATR Recovery Consultants and Recovery Consultant Applicants

From: Eric Scott, Program Manager
Indiana Access to Recovery

RE: Memo 010 – Changes to a Client Eligibility Criteria

I am pleased to announce that, as of this writing, 2,890 Hoosiers had received service through Indiana Access to Recovery. Because of this great success and the limited number of dollars that have been allocated for this program in Indiana, it is time to reinforce the importance of criteria for participation in the target populations. Please notice that we have updated the Client Consent to Participate INATR-002 Form which is posted on the provider SharePoint site under both the Appendix B Forms and in the Recovery Consultant Required Forms folder.

In addition to several minor changes to the language of questions, there is a major change to the qualifications necessary to be a participant in the criminal justice population. The minor language changes to the questions are not intended to change the basic criteria for participation in the ATR program in Indiana. As an example, question number 4 has been changed to ask whether the potential client is part of the excluded class, which may be easier to understand, where previously the question was found to be confusing to providers and potential clients. In this example you will note that the information that we are trying to elicit from potential clients does not change and the criteria for participation has not changed.

In the case of the criteria for participation in the criminal justice population, the criteria has changed. Where prior to this memo the potential client could enter the program if they had ever been incarcerated or participated in a diversion program, as of December 5th, participation in the criminal justice population will now be limited to individuals that have been released from incarceration in the six months or who will be released in the next six months. As regards diversion programs, drug courts, etc; entering such a program shall be considered as being released from a criminal justice facility.

If any Recovery Consultant still has in their individual Policies and Procedures Manual, any previous version of INATR 002 it should be removed and discarded; this is true of previous versions titled Client Consent to Participate and those titled Client Eligibility Form. Please only use the INATR 002 form dated 11/26/2008.

Thank you,

Eric Scott
Program Manager
Indiana Access to Recovery
Indiana Division of Mental Health and Addiction

